

### SNEHA AGARWAL, B.Com(H), ACS

#### COMPANY SECRETARY IN WHOLE-TIME PRACTICE

# Secretarial Compliance Report N.B.I. INDUSTRIAL FINANCE COMPANY LIMITED for the year ended 31<sup>ST</sup> March, 2023

[Under Regulation 24A of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015]

### I, Sneha Agarwal, Practicing Company Secretary have examined:

- a) All the relevant documents and records made available to us and explanation provided by 'N.B.I. Industrial Finance Company Limited' ("the listed entity"),
- b) the fillings/submissions made by the listed entity to the stock exchange,
- c) website of the listed entity,
- d) any other documents/fillings, as may be relevant, which has been relied upon to prepare this certification,

## For the year ended 31st March, 2023 in respect of compliance with the provisions of:

- a) the Securities and Exchange Board of India Act, 1992, ("SEBI Act") and the Regulations, circulations, guidelines issued thereunder; and
- b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI").

The specific Regulations, whose provisions and the circulars/guidelines issued thereunder, have been examined, include:-

- a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018; **Not Applicable**
- c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; **Not Applicable**
- e) The Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999 and Securities and Exchange Board of India (Shares based Employee Benefits) Regulations, 2014; Not Applicable
- f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008; **Not Applicable**



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- g) Securities and Exchange Board of India (Issue and Listing of Non-Convertible and Redeemable Preference Shares) Regulations, 2013; **Not Applicable**
- h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- i) Securities and Exchange Board of India (Depositories and Participants) Regulations, 1996 and 2018

and circulars/guidelines issued thereunder;

and based on the above examination, I hereby report that, during the Review Period:

2: a)The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below: -

| Sr<br>No | Complianc e Requireme nt(Regulati ons/circul ars/guideli nes including specific clause) | Regul<br>ation<br>/<br>Circul<br>ar No. | Devi<br>ati<br>ons | Action<br>Taken<br>by | Type of<br>Action | Detai<br>ls of<br>Viola<br>tion | Fine<br>Amou<br>n<br>t | Observations/Remarks of the Practicing Company Secretary | Manag<br>ement<br>Respon<br>se | Rem |
|----------|---|---|--------------------|-----------------------|-------------------|---------------------------------|------------------------|--|--------------------------------|-----|
|          | NA  | NA                                      | NA                 | NA                    | NA                | NA                              | NA                     | NA   | NA                             | NA  |

b)The listed entity has taken the following actions to comply with the observations made in previous reports: **Not Applicable** 

| No e<br>Requirements.<br>nt(Roons,<br>ars/<br>nes |  | Regul<br>ation<br>/<br>Circul<br>ar No. | Devi<br>ati<br>ons | Action<br>Taken<br>by | Type of<br>Action | Detai<br>ls of<br>Viola<br>tion | Amou | Observations/Remarks of the Practicing Company Secretary | Manag<br>ement<br>Respon<br>se | Remarks |
|---|--|---|--------------------|-----------------------|-------------------|---------------------------------|------|--|--------------------------------|---------|
|---|--|---|--------------------|-----------------------|-------------------|---------------------------------|------|--|--------------------------------|---------|





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### ANNEXURE-A

### Additional affirmations ASCR

| Sr. No. | Particulars  | Compliance  | Observations<br>/Remarks |
|---------|--|-------------|--------------------------|
|         |  | (Yes/No/NA) | by PCS*                  |
| 1.      | Secretarial Standard   | (100) 110)  | 3,.00                    |
|         | The compliances of listed entities are in accordance with the Auditing Standards issued by ICSI, namely CSAS-1 to CSAS-3   | Yes         |                          |
| 2.      | Adoption and timely updation of the Policies:  | Yes         |                          |
|         | <ul> <li>All applicable policies under SEBI Regulations are<br/>adopted with the approval of board of directors of the<br/>listed entities</li> </ul>  |             |                          |
|         | <ul> <li>All the policies are in conformity with SEBI<br/>Regulations and has been reviewed &amp; timely updated<br/>as per the regulations /circulars/guidelines<br/>issued by SEBI</li> </ul>                                  |             |                          |
| 3.      | Maintenance and disclosures on Website:  | Yes         |                          |
|         | The Listed entity is maintaining a functional website  |             |                          |
|         | • Timely dissemination of the documents/ information under a separate section on the website   |             |                          |
|         | • Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which redirects to the relevant document(s)/ section of the website   |             |                          |
| 4.      | Disqualification of Director:  | Yes         |                          |
|         | None of the Director of the Company are disqualified under<br>Section 164 of Companies Act, 2013   |             |                          |
| 5.      | To examine details related to Subsidiaries of listed entities:   | NA          |                          |
|         | (a) Identification of material subsidiary companies  |             |                          |
|         | (b) Requirements with respect to disclosure of material as well as other subsidiaries  |             |                          |
| 6.      | Preservation of Documents:   | Yes         |                          |
|         | The listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI LODR Regulations, 2015 |             |                          |
| 7.      | Performance Evaluation:  | Yes         |                          |
|         | The listed entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of every financial year as prescribed in SEBI Regulations   |             |                          |

COMPANY SEE

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| 8.  | Related Party Transactions:  | Yes  |
|-----|--|--|
|     | <ul> <li>(a) The listed entity has obtained prior approval of Audit Committee for all Related party transactions</li> <li>(b) In case no prior approval obtained, the listed entity shall provide detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/rejected by the Audit committee</li> </ul> |  |
| 9.  | Disclosure of events or information:   | Yes  |
|     | The listed entity has provided all the required disclosure(s) under Regulation 30 alongwith Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.  |  |
| 10. | Prohibition of Insider Trading:  | Yes  |
|     | The listed entity is in compliance with Regulation 3(5) & 3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015   |  |
| 11. | Actions taken by SEBI or Stock Exchange(s), if any:  No Actions taken against the listed entity/ its promoters/directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder        | compliance of  |
| 12. | Additional Non-compliances, if any:  | the levy as it feels there is no non compliance or delayed compliance by the company. The Company's representation is pending for disposal by NSE. |

Signature: Company Section Name : Sneha Agarwal

ACS No.: 38284 CP No : 14914 Place: Kolkata Date: 12.04.2023

UDIN : A038284E000077697 PEER REVIEW NO- 2479/2022